Text consolidated by Valsts valodas centrs (State Language Centre) with amending decisions of:
2 November 2010 [shall come into force from 10 November 2010];
19 October 2011 [shall come into force from 27 October 2011];
6 June 2012 [shall come into force from 14 June 2012];
4 December 2013 [shall come into force from 1 January 2014];
8 January 2015 [shall come into force from 10 January 2015].
If a whole or part of a paragraph has been amended, the date of the amending regulation appears in square brackets at the end of the paragraph. If a whole paragraph or sub-paragraph has been deleted, the date of the deletion appears in square brackets beside the deleted paragraph or sub-paragraph.

Decision No. 1/5 of the Board of the Public Utilities Commission

Adopted 11 November 2009

Regulations Regarding Information to be Submitted to the Public Utilities Commission

Issued pursuant to
Section 25, Paragraph one of the Law On Regulators of Public Utilities,
Section 35, Paragraph one of the Electronic Communications Law and
Section 12 of the Postal Law

I. General Provisions

1 This Regulation prescribes the procedures by which a provider of public utilities, an electronic communications merchant or postal operator (hereinafter together – provider of public utilities) submits information to the Public Utilities Commission (hereinafter – the Regulator), as well as the type and amount of information to be submitted and time periods for the submission thereof.

2. In addition to the information laid down in this Regulation a provider of public utilities shall submit to the Regulator information which the Regulator has requested in accordance with the laws and regulations.

3. A provider of public utilities shall submit to the Regulator information, which must be submitted in accordance with this Regulation, in writing by submitting original of the document or electronically by signing the document with electronic signature and sending it to the e-mail address of the Regulator *sprk@sprk.gov.lv* in accordance with the procedures laid down in the laws and regulations.

4. A provider of public utilities shall be held liable for infringement of this Regulation in accordance with the procedures laid down in the laws and regulations.

II. Provision of General Information

5. Once a year by 1 February a provider of public utilities shall submit to the Regulator information regarding calculated State fee for the regulation of public utilities in the current calendar year (Annex 1).

6. Once a year, within two weeks after the time period laid down in the Annual Accounts Law for the submission of the annual account to the State Revenue Service, a provider of public utilities shall submit to the Regulator a certified copy of the profit or loss account for the previous calendar year and decryption (explanation) thereof.

7. Once a year by 1 June a provider of public services, which is not subject to the Annual Accounts Law, shall submit to the Regulator a certified copy of the report regarding income from economic activities for the previous year.
[8 January 2015]

8. Concurrently with the information laid down in Paragraph 6 or 7 a provider of public services shall submit to the Regulator information regarding net turnover of public utilities provided by a merchant indicated in profit or loss account (hereinafter – net turnover) (Annex 2).

9. A provider of public utilities shall submit information laid down in Paragraphs 5, 6, 7 and 8 also in the case when the net turnover in the previous calendar year was zero.

10. If information submitted in accordance with Paragraph 5 and payment of State fee made by a provider of public utilities do not match with the information to be submitted in accordance with Paragraph 6 or 7, concurrently with information laid down in Paragraph 6 or 7 the relevant provider of public utilities shall submit to the Regulator adjusted information regarding calculated State fee for regulation of public utilities in a calendar year (Annex 1).

11. A provider of public services shall submit to the Regulator information regarding the calculated State fee for regulation of public utilities in a calendar year from the planned net turnover (Annex 3) not later than within 30 days after the Regulator has issued a licence or registered with the relevant register or an electronic communications merchant or postal operator has sent a registration notification, but until 1 February of the next year – adjusted information regarding calculated State fee for regulation of public services (Annex 1) by indicating actual net turnover and calculated State fee accordingly in the first calendar year of activity.
[19 October 2011]

12. A provider of public utilities shall submit information to the Regulator regarding change of data included in the licence or registration notification within 30 days from the day when the relevant changes have been made.
[19 October 2011]

13. In addition to the general information indicated in this Chapter a provider of public utilities shall also submit to the Regulator the information specified in this Regulation regarding his or her activities in the relevant regulated sector.

13.[1] If restricted access information is submitted to the Regulator, a provider of public utilities shall comply with the requirements of the Law On Regulators of Public Utilities and Freedom of Information Law.
[8 January 2015]

III. Submission of Information Regarding Electronic Communications Sector

14. An electronic communications merchant, who provides public Internet access services, shall submit information two times a year by 15 January regarding situation as of 1 January and by

15 July regarding situation as of 1 July to the Regulator regarding the number of ensured broadband connections (Annex 4).
[02 November 2010]

15. An electronic communications merchant, who provides electronic communications service to an end user and whose income from the provision of these services is at least 60 000 EUR in the previous calendar year, shall submit to the Regulator once a year by 1 August tariffs for electronic communications services in effect as of 1 July of the relevant year.
[4 December 2013]

16. If an electronic communications merchant commences provision of electronic communications services to an end user after 1 August or if changes are made to the applicable tariffs for electronic communications services or to the procedures for application thereof and actual or planned income is at least 60 000 EUR per year, the electronic communications merchant shall submit information to the Regulator regarding tariffs or changes thereto not later than within one month from the day of commencement of provision of electronic communications service or making changes to tariffs.
[4 December 2013]

IV. Submission of Information Regarding Postal Sector

17. A postal operator, who provides universal postal service, shall, once in a quarter by 1 February, 1 May, 1 August and 1 November accordingly, submit information to the Regulator regarding the number of postal items (Annex 5).

18. A postal operator, who provides universal postal service, shall, once in a calendar year by 1 February, submit information to the Regulator regarding the number of employees.

19. A postal operator, who provides universal postal service, shall, once in a calendar year by 1 February, submit information to the Regulator regarding meeting the requirements of the quality of universal postal service and ensuring thereof in respect of the density and number of postal network access points:

19.1. location and number of points for provision of postal services;
19.2. working hours of points for provision of postal services;
19.3. location and number of post boxes;
19.4. time of emptying of post boxes.

20. A postal operator, who provides universal postal service, shall submit information to the Regulator regarding changes in meeting the requirements of the quality of universal postal service and ensuring thereof not later than within one month after the day of introduction of changes.

21. A postal operator, who provides universal postal service, shall, once in a calendar year by 1 February, submit information to the Regulator regarding number of complaints regarding universal postal services and type of examination thereof.

22. A postal operator, who provides traditional or other postal services, shall, once a calendar year by 1 February, submit information to the Regulator regarding the number of postal items and number of employees in the previous calendar year (Annex 6).

V. Submission of Information Regarding Railway Transport Sector

23. A provider of public utilities, who carries out carriage of passengers by rail (hereinafter – a passenger carrier), shall, once a month by the twenty eighth date, submit to the Regulator information regarding carriages of passengers by rail in the territory of the Republic of Latvia in the previous calendar month and period from the beginning of a calendar year (Annex 7).

24. A passenger carrier shall submit to the Regulator information regarding travel fare for carriage of passengers by rail (hereinafter – travel fare), and also shall submit information regarding changes in travel fare not later than 10 days before coming into effect of travel fare or changes to travel fare.

25. A carrier of passengers shall submit to the Regulator information regarding discounts for travel fare not later than 10 days before the discounts for travel fare come into effect.

26. A carrier of passengers shall, once a quarter by 1 February, 1 May, 1 August, 1 November accordingly, submit to the Regulator information regarding performance of train schedule in comparison to approved schedule (Annex 8).

26.[1] A carrier of passengers shall once in six months submit to the Regulator information regarding the measures which are taken in relation to compliance with Regulation (EC) No 1371/2007 of the European Parliament and of the Council of 23 October 2007 on rail passengers' rights and obligations (hereinafter – the Regulation 1371/2007).
[19 October 2011]

27. A carrier of passengers shall once in six months submit to the Regulator a summary regarding received claims (complaints) by users regarding public utilities provided, by specifying the number of claims (complaints), nature thereof and solution for problems referred therein. In addition explaining in details the received claims by users in relation to that laid down in the Regulation 1371/2007.
[19 October 2011]

27.[1] A carrier of passengers shall submit the information laid down in Paragraphs 26.[1] and 27:

27.[1] 1. 1 February – for a period from 1 July until 31 December of the previous calendar year;

27.[1] 2. 1 August – for a period from 1 January until 30 June of the calendar year.
[19 October 2011]

VI. Submission of Information Regarding Energy Sector

28. A provider of public utilities, who provides public utilities in the energy sector (hereinafter – energy supply merchant), shall submit to the Regulator information provided for in the conditions of licence or provision of general authorisation within the specified time periods.
[19 October 2011]

29. An energy supply merchant shall, once a year within two weeks after the time period laid down in the Annual Accounts Law for the submission of the annual account to the State Revenue Service, submit a profit or loss account, balance sheet and cash flow statement to the Regulator separately for each type of public utilities in accordance with the accounting system of the energy supply merchant, in conformity with the requirements of the Annual Accounts Law and taking into account the relevant accounting standards.

30. An energy supply merchant, who carries out electricity transmission, shall submit the following information to the Regulator:

30.1. once a year by 31 March a report on technical and operative indicators of the reporting year and the year before the reporting year (hereinafter in this Chapter – previous year) and transmitted amounts of electricity (Annex 11);

30.2. once in a quarter by 1 February, 1 May, 1 August and 1 November accordingly a report regarding transmitted amounts of electricity in calendar months (Annex 11.[1]).

[6 June 2012]

30.[1] An energy supply merchant, who carries out electricity distribution, shall submit the following information to the Regulator:

30.[1]1. once a year by 31 March an investment plan and a report regarding performance of the investment plan in the reporting year (Annex 10);

30.[1]2. once a year by 31 March a report on technical and operative indicators of the reporting year and previous year and distributed amounts of electricity (Annex 12);

30.[1]3. once a year by 31 March a report on electricity distribution service quality in a reporting year (Annex 12.[1]);

30.[1]4. once in a quarter by 1 February, 1 May, 1 August and 1 November accordingly a report on amounts of electricity distributed in calendar months and number of users receiving electricity from the supplier of last resort (Annex 12.[2]);

30.[1]5. once in a quarter by 1 February, 1 May, 1 August and 1 November accordingly a report on electricity traders who trade electricity to household users and other electricity users by indicating each trader and number of users at the end of the quarter.

[6 June 2012; 8 January 2015]

31. An energy merchant, who trades electricity once in a quarter, shall, by 1 February, 1 May, 1 August and 1 November accordingly, submit to the Regulator a report regarding income from electricity trade to household users and other electricity users of the previous quarter (without value added tax), amount of the electricity traded to household users and other electricity users in the relevant period, the number of household users and other electricity users at the end of this period, and also the number of household users and other electricity users to which supply of electricity has been commenced or discontinued in the relevant period.

[8 January 2015]

32. In addition to provisions of Paragraph 31, a public trader shall, once a year by 1 February, submit to the Regulator information regarding electrical capacities installed in such power stations at the end of the reporting year, where produced electricity is purchased by a public trader.

[8 January 2015]

33. An energy supply merchant, who carries out electricity production in hydroelectric power station, shall submit the following information to the Regulator:

33.1. once a year by 31 March an investment plan and a report regarding performance of the investment plan in the reporting year (Annex 14);

33.2. once a year by 31 March a report on technical and operative indicators of the reporting year and previous year (Annex 15);

33.3. once in a quarter by 1 February, 1 May, 1 August and 1 November accordingly a report on produced amounts of electricity in calendar months, self-consumption, loss and amount of the traded electricity (transferred to the network), and also electricity sales price.

[8 January 2015]

34. An energy supply merchant, who carries out production of electricity and thermal energy in co-generation, if the electrical capacity of installed cogeneration installations in each separate cogeneration power station is greater than one megawatt, shall, once in a calendar year by 31 March, submit to the Regulator a report regarding the amount of services provided in a reporting year, costs, technical and operative indicators (Annex 16).
[19 October 2011; 6 June 2012]

35. An energy supply merchant, who carries out production, transmission, distribution and trade of thermal energy, and an energy supply merchant, who carries out production of electricity and thermal energy in co-generation, if the electrical capacity of installed cogeneration installations in each separate cogeneration power station is not greater than one megawatt, shall, once in a calendar year, by 31 March, submit to the Regulator a report regarding the amount of services provided in the reporting year and the previous year, costs, technical and operative indicators (Annex 17).
[19 October 2011; 6 June 2012]

36. An energy supply merchant, who carries out production of electricity in a wind power station, shall, once in a calendar year by 31 March, submit to the Regulator a report on technical and operative indicators of the reporting year and the previous year (Annex 18).

37. An energy supply merchant, who carries out natural gas transmission, storage, distribution or trade, shall submit the following information to the Regulator:

37.1. by 1 February for a period from 1 July until 31 December and by 1 August for a period from 1 January until 30 June an investment plan and report on performance of investment plan by types of public utilities which provide true and clear view regarding all significant investment positions;

37.2. once in a quarter by 1 February, 1 May, 1 August and 1 November accordingly:

37.2.1. a report by calendar months on amounts of natural gas transmitted, received in a transmission system and transferred from transmission system (thous. m^3) (Anne 18.[1]);

37.2.2.a report by calendar months on stored amounts of natural gas (Annex 19);

37.2.3. a report by calendar months on amounts of trade of natural gas (thous. m^3) to users in Latvia, by separately indicating consumption of inhabitants up to 0.5 thousand cubic meters consumption amount per year and from 0.5 up to 25 thous. cubic meters consumption amount per year (Annex 20);

37.2.4. information by calendar months regarding merchant which use natural gas for production of thermal energy and cogeneration, and amounts of natural gas consumed thereby (Annex 21);

37.2.5. information regarding actual costs for financing of natural gas procurement;

37.3. once a month up to 10th date a detailed calculation for natural gas trade of the calendar month and detailed calculation for estimated natural gas trade price for the following two months.
[8 January 2015]

38. *[6 June 2012]*

VII. Submission of Information Regarding Water Management and Municipal Waste Management Sectors

39. A provider of public utilities, who provides public utilities in the water management sector, shall, once in a calendar year within two weeks after the time period laid down in the Annual

Accounts Law for the submission of the annual account to the State Revenue Service, submit to the Regulator a report regarding costs and income, amount of provided public utilities, characterisation of water management and sewerage networks in the reporting year (Annex 23).
[8 January 2015]

39.[1] A provider of public utilities shall submit information in accordance with Paragraph 39 regarding each territory of operation of a separate tariff.
[19 October 2011]

40. A provider of public utilities, who provides public utilities in the municipal waste management sector, shall, once in a calendar year within two weeks after the time period laid down in the Annual Accounts Law for the submission of the annual account to the State Revenue Service, submit to the Regulator a report regarding activities of the merchant of municipal waste management sector in general, the amount of public utility actually provided, costs and income in the reporting year, and also information regarding the activities planned by the merchant in general, amount of the planned public utility, costs and income in the calendar year (Annex 25).
[19 October 2011]

VIII. Closing Provisions

41. Regulations Regarding Information to be Submitted to the Public Utilities Commission approved by the Decision No. 222 of the Public Utilities Commission of 18 June 2008 (*Latvijas Vēstnesis*, 2008, No. 99, 199; 2009, No. 82) are repealed.

42. This Regulation shall come into force on 1 January 2010.

Chair of the Board of the Public Utilities Commission V. Andrējeva

Annex 1
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of the provider of public utilities _____

unified registration number _____

Information Regarding Calculated State Fee for Regulation of Public Utilities in _____ (year)

No.	Sector/Type of regulated public utility*	Licence number or merchant's registration number	Net turnover in _____ (year), EUR	State fee rate, %	Calculated State fee, EUR
1	2	3	4	5	6
1.	**Total in electric power supply, including:**				
1.1.	production of electricity in generating installations, the installed electric capacity of which is more than one megawatt;				
1.2.	production of electricity and thermal energy in cogeneration where the total installed electric capacity of cogeneration equipment is more than one megawatt;				
1.3.	electricity transmission if the voltage is 110 kilovolts and higher;				
1.4.	electricity distribution if the voltage is higher than one kilovolt and does not exceed 110 kilovolts;				
1.5.	the trade of electricity to any energy user if the total trading capacity exceeds 4000 megawatt hours per year.				
2.	**Total in the thermal energy supply, including:**				
2.1.	the production of thermal energy in installations with the total installed thermal capacity, which is more than one megawatt, if the amount of thermal energy transferred to users exceeds 5 000 megawatt hours per year;				
2.2.	the transmission and distribution of thermal energy, where the total				

	transmitted and distributed amount of thermal energy exceeds 5 000 megawatt hours per year;				
2.3.	the trade of thermal energy to users, if the total amount of trade of thermal energy exceeds 5 000 megawatt hours per year;				
3.	**Total necessary in natural gas supply, including:**				
3.1.	the transmission of natural gas through pipelines;				
3.2.	the storage of natural gas intended for sale in containers or storage sites;				
3.3.	the distribution of natural gas;				
3.4.	the trade of natural gas to any energy users, except the trade of natural gas in gas filling compression stations for vehicles.				
4.	**Total in the electronic communications sector, including:**				
4.1.	voice telephony services;				
4.2.	public payphone services;				
4.3.	public data and electronic message transmission services;				
4.4.	leased line services;				
4.5.	public Internet access services;				
4.6.	distribution services of radio or television programmes in public electronic communication networks;				
4.7.	access services;				
4.8.	interconnection services.				
5.	**Total in postal sector, including:**				
5.1.	traditional postal services;				
5.2.	courier services;				
5.3.	express mail services;				
5.4.	delivery services of subscribed press publications;				
6.	**Total in the railway transport sector, including:**				
6.1.	the carriage of passengers by rail;				
6.2.	the services provided by the public-use railway infrastructure manager to carriers (usage of rail tracks).				
7.	**Total in the water management sector, including:**				

7.1.	the abstraction, accumulation and preparation of water for the use until delivery to the water supply network;				
7.2.	the water supply from the delivery site in the water supply network to the service user;				
7.3.	the collection and drainage of wastewater to wastewater treatment plants;				
7.4.	the wastewater treatment and drainage in surface water bodies.				
8.	**In municipal waste management sector in disposal of waste at landfill sites**				
9.	**Total**(1+2+3+4+5+6+7+8)	X		X	

** in conformity with Cabinet Regulation No. 1227 of 27 October 2009, Regulations Regarding Types of Regulated Public Utilities*

Date ____.____._____.

Person entitled to represent the merchant

_____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 2
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of the provider of public utilities _____

unified registration number _____

Information regarding net turnover indicated in profit or loss account for _____ (year)

No.	Sector/Type of regulated public utility*	Amount, EUR
1.	**Net turnover (2 + 3 + 4+5+6+7+8+9+10+11)**	
2.	**Total in electric power supply, including:**	
2.1.	production of electricity in generating installations, the installed electric capacity of which is more than one megawatt;	
2.2.	production of electricity and thermal energy in cogeneration where the total installed electric capacity of cogeneration equipment is more than one megawatt;	
2.3.	electricity transmission if the voltage is 110 kilovolts and higher;	
2.4.	electricity distribution if the voltage is higher than one kilovolt and does not exceed 110 kilovolts;	
2.5.	the trade of electricity to any energy user if the total trading capacity exceeds 4000 megawatt hours per year.	
3.	**Total in the thermal energy supply, including:**	
3.1.	the production of thermal energy in installations with the total installed thermal capacity, which is more than one megawatt, if the amount of thermal energy transferred to users exceeds 5 000 megawatt hours per year;	
3.2.	the transmission and distribution of thermal energy, where the total transmitted and distributed amount of thermal energy exceeds 5 000 megawatt hours per year;	
3.3.	the trade of thermal energy to users, if the total amount of trade of thermal energy exceeds 5 000 megawatt hours per year.	
4.	**Total necessary in natural gas supply, including:**	
4.1.	the transmission of natural gas through pipelines;	
4.2.	the storage of natural gas intended for sale in containers or storage sites;	
4.3.	the distribution of natural gas;	
4.4.	the trade of natural gas to any energy users, except the trade of natural gas in gas filling compression stations for vehicles.	
5.	**Total in the electronic communications sector, including:**	
5.1.	voice telephony services;	
5.2.	public payphone services;	
5.3.	public data and electronic message transmission services;	

5.4.	leased line services;	
5.5.	public Internet access services;	
5.6.	distribution services of radio or television programmes in public electronic communication networks;	
5.7.	access services;	
5.8.	interconnection services.	
6.	**Total in postal sector, including:**	
6.1.	traditional postal services;	
6.2.	courier services;	
6.3.	express mail services;	
6.4.	delivery services of subscribed press publications;	
7.	**Total in the railway transport sector, including:**	
7.1.	the carriage of passengers by rail;	
7.2.	the services provided by the public-use railway infrastructure manager to carriers (usage of rail tracks).	
8.	**Total in the water management sector, including:**	
8.1.	the abstraction, accumulation and preparation of water for the use until delivery to the water supply network;	
8.2.	the water supply from the delivery site in the water supply network to the service user;	
8.3.	the collection and drainage of wastewater to wastewater treatment plants;	
8.4.	the wastewater treatment and drainage in surface water bodies.	
9.	**In municipal waste management sector in disposal of waste at landfill sites**	
10.	**Net turnover outside regulated public utilities sectors**	

** in conformity with Cabinet Regulation No. 1227 of 27 October 2009, Regulations Regarding Types of Regulated Public Utilities*

Date ____.____._____.

Person entitled to represent the merchant

_____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 3
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of the provider of public utilities _____

unified registration number _____

Information regarding the calculated State fee for regulation of public utilities in _____ (year) from the planned net turnover

No.	Sector/Type of regulated public utility*	Licence number or merchant's registration number	Planned net turnover until the end of the year, EUR	State fee rate, %	Calculated State fee, EUR
1	2	3	4	5	6
1.	**Total in electric power supply, including:**				
1.1.	production of electricity in generating installations, the installed electric capacity of which is more than one megawatt;				
1.2.	production of electricity and thermal energy in cogeneration where the total installed electric capacity of cogeneration equipment is more than one megawatt;				
1.3.	electricity transmission if the voltage is 110 kilovolts and higher;				
1.4.	electricity distribution if the voltage is higher than one kilovolt and does not exceed 110 kilovolts;				
1.5.	the trade of electricity to any energy user if the total trading capacity exceeds 4000 megawatt hours per year.				
2.	**Total in the thermal energy supply, including:**				
2.1.	the production of thermal energy in installations with the total installed thermal capacity,				

	which is more than one megawatt, if the amount of thermal energy transferred to users exceeds 5 000 megawatt hours per year;				
2.2.	the transmission and distribution of thermal energy, where the total transmitted and distributed amount of thermal energy exceeds 5 000 megawatt hours per year;				
2.3.	the trade of thermal energy to users, if the total amount of trade of thermal energy exceeds 5 000 megawatt hours per year.				
3.	**Total necessary in natural gas supply, including:**				
3.1.	the transmission of natural gas through pipelines;				
3.2.	the storage of natural gas intended for sale in containers or storage sites;				
3.3.	the distribution of natural gas;				
3.4.	the trade of natural gas to any energy users, except the trade of natural gas in gas filling compression stations for vehicles.				
4.	**Total in electronic communications sector, including:**				
4.1.	voice telephony services;				
4.2.	public payphone services;				
4.3.	public data and electronic message transmission services;				
4.4.	leased line services;				
4.5.	public Internet access services;				
4.6.	distribution services of radio or television programmes in public electronic communication networks;				
4.7.	access services;				
4.8.	interconnection services.				
5.	**Total in postal sector, including:**				
5.1.	traditional postal services;				
5.2.	courier services;				

5.3.	express mail services;				
5.4.	delivery services of subscribed press publications;				
6.	**Total in the railway transport sector, including:**				
6.1.	the carriage of passengers by rail;				
6.2.	the services provided by the public-use railway infrastructure manager to carriers (usage of rail tracks).				
7.	**Total in water management sector, including:**				
7.1.	the abstraction, accumulation and preparation of water for the use until delivery to the water supply network;				
7.2.	the water supply from the delivery site in the water supply network to the service user;				
7.3.	the collection and drainage of wastewater to wastewater treatment plants;				
7.4.	the wastewater treatment and drainage in surface water bodies.				
8.	**In municipal waste management sector in disposal of waste at landfill sites**				
9.	**Total**(1+2+3+4+5+6+7+8)	X		X	

** in conformity with Cabinet Regulation No. 1227 of 27 October 2009, Regulations Regarding Types of Regulated Public Utilities*

Date ____.____._____.

Person entitled to represent the merchant

_____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 4
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[6 June 2012]

Name of electronic communications merchant _____
unified registration number _____
Information regarding situation as of 1 January/ 1 July (mark as appropriate)

Information regarding public Internet services, by using broadband system[1]

Please indicated number of lines (accessions)!

No.	Users/connection data transmission speed		≥256 Kbit/s up to < 2 Mbit/s	≥2 Mbit/s up to < 10 Mbit/s	≥10 Mbit/s up to < 30 Mbit/s	≥30 Mbit/s up to < 100 Mbit/s	≥ 100 Mbit/s
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**
1	**DSL lines[2] and number thereof[1], which are ensured by using:**	Own network					
2		Complete access to a subscriber line					
3		Joint access to a subscriber line					
4		Access to data flow					
5		Further selling (re-selling)					
6	**Number of access lines, which are ensured by using:**	Cable modem					
7		Fixed wireless access[3]					
8		Satellite					
9		Ethernet protocol					
10		WIFI wireless Internet connection points					
11		3G[4]					

12		4G[5]					
13		Others (specify)[6]					
14	**Number of NGA[7]lines, which are ensured by using:**	VDSL[8]					
15		FTTH[9]					
16		FTTB + Ethernet + LAN[10]					
17		Cable NGA[11]					
18		Other NGA (specify)[12]					

[1] The possibility to ensure data transmission speed equal with or greater than 256 Kbit/s. The number of retail lines, i.e. access to the end user, must only be indicated. The number of access lines must be indicated once, i.e. double accounting should be avoided.
[2] Number of digital subscriber lines. VDSL technology need not to be included.
[3] Internet broadband connections, by using fixed wireless access. Each access point shall be counted as one access for the calculation of the number of fixed wireless accesses, regardless of the number of end users who use each particular access point. Publicly accessible WIF access points are not counted.
[4] Third generation technologies of the mobile network
[5] Fourth generation technologies of the mobile network
[6] The number of broadband access lines, by using any other technology (for example, leased lines), except the number of next generation access (NGA) network lines. Each access point shall be counted as one access for the calculation of the number of accesses, regardless of the number of end users who use each particular access point.
[7] Wired access networks which completely or partly consist of optical fibre elements and/or which can ensure broadband access services with improved parameters (for example, greater throughput) compared to those which are ensured by the existing copper cable networks.
[8] Very High Speed Digital Subscriber Line - very high speed digital subscriber line, where copper network is used in the access part. Typically a material network interface at the delivery point at the subscriber's home could be RJ-11 type connector. Ensuring of optical fibre cables up to distribution cabinet (FTTN) + VDSL shall also be included in this category.
[9] Fibre to the home or ensuring of optical fibre cables up to the end user. In this category the number of access lines must be indicated, if the optical fibre cable crosses the border of subscriber's premises and is completed: in the premises or external wall of subscriber's room, or not further than 2 metres from the external wall of subscriber's space. This FTTH definition does not include such architecture where ensuring of optical fibre is completed in public or private territories not reaching premises.
[10] Fibre to the building or ensuring of the optical fibre cables up to the building, i.e. when the optical fibre cable reaches the border of the building, for example, a cellar of the residential house and end connection (from the border of the building up to the subscriber's premises) is ensured by a technology other than optical fibre.
[11] Very high speed data transmission along existing coaxial cable TV network lines. Typically a material network interface at the delivery point at the subscriber's home could be F type connector.
[12] In this category the lines, where data transmission speed of at least 30 Mbit/s is ensured, must be included. This speed restriction shall not apply to other NGA categories (VDSL, FTTH, FTTB, cable NGA).

Date (ddmmyy) ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 5
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of postal operator _____
unified registration number _____

Information regarding number of postal items (thousands) in _____ quarter of _____ (year)

Category	Destination	Type	Class A	Class B
Postcards	Inland	ordinary		
		registered		
	Incoming cross-border	ordinary		
		registered		
	Outgoing cross-border	ordinary		
		registered		
Letters	Inland	ordinary		
		registered		
		insured		
	Incoming cross-border	ordinary		
		registered		
		insured		
	Outgoing cross-border	ordinary		
		registered		
		insured		
Direct postal items	Inland	ordinary		
		registered		
		insured		
	Incoming cross-border	ordinary		
		registered		
		insured		
	Outgoing cross-border	ordinary		
		registered		
		insured		
Printed matter	Inland	ordinary		
		registered		
	Incoming cross-border	ordinary		
		registered		
	Outgoing cross-border	ordinary		

			registered		
Small packets	Inland		ordinary		
			insured		
	Incoming cross-border		ordinary		
			registered		
	Cross-border Outgoing		ordinary		
			registered		
Postal parcels	Inland	up to 10 kg	ordinary		
			insured		
	Inland	over 10 kg	ordinary		
			insured		
	Incoming cross-border	up to 10 kg	ordinary		
			insured		
	Incoming cross-border	over 10 kg	ordinary		
			insured		
	Incoming cross-border	from EU countries up to 20 kg	ordinary		
			insured		
	Outgoing cross-border	up to 10 kg	ordinary		
			insured		
	Outgoing cross-border	over 10 kg	ordinary		
			insured		
Subscribed press publications					

Date ____.____._____.

Person entitled to represent the merchant _____

/signature and full name thereof/

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 6
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of postal operator _____
unified registration number _____

Information regarding number of postal items and number of employees in _____(year)

1. Traditional postal services (number of postal items in thousands)

Category	Destination	Type	Class A (thousands)	Class B (thousands)
Postcards	Inland	ordinary		
		registered		
	Incoming cross-border	ordinary		
		registered		
	Outgoing cross-border	ordinary		
		registered		
Letters	Inland	ordinary		
		registered		
		insured		
	Incoming cross-border	ordinary		
		registered		
		insured		
	Outgoing cross-border	ordinary		
		registered		
		insured		
Direct postal items	Inland	ordinary		
		registered		
		insured		
	Incoming cross-border	ordinary		
		registered		
		insured		
	Outgoing cross-border	ordinary		
		registered		
		insured		
Printed matter	Inland	ordinary		
		registered		

	Incoming cross-border		ordinary		
			registered		
	Outgoing cross-border		ordinary		
			registered		
Small packets	Inland		ordinary		
			insured		
	Incoming cross-border		ordinary		
			registered		
	Cross-border Outgoing		ordinary		
			registered		
Postal parcels	Inland	up to 10 kg	ordinary		
			insured		
	Inland	over 10 kg	ordinary		
			insured		
	Incoming cross-border	up to 10 kg	ordinary		
			insured		
	Incoming cross-border	over 10 kg	ordinary		
			insured		
	Incoming cross-border	from EU countries up to 20 kg	ordinary		
			insured		
	Outgoing cross-border	up to 10 kg	ordinary		
			insured		
	Outgoing cross-border	over 10 kg	ordinary		
			insured		
Subscribed press publications					

2. Delivery services of subscribed press publications (number of postal items)

Subscribed press publications	

3. Express mail services (number of postal items)

Letters	Inland	
	Incoming cross-border	
	Outgoing cross-border	
Postal parcels	Inland	
	Incoming cross-border	
	Outgoing cross-border	

4. Courier mail services (number of postal items)

Letters	
Postal parcels	

5. Number of employees

Number of employees	

Date ____.____._____.

Person entitled to represent the merchant _____

/signature and full name thereof/

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 7
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of passenger carrier _____
unified registration number _____
issued licence number _____

Information regarding carriage of passengers by rail in the territory of the Republic of Latvia in _____ _____ and during a period from the beginning of the year

Indicators	**_____ per month**	**From the beginning of the year**
1. Number of passengers carried, (thous.): 1.1. by domestic passenger trains: 1.1.1. by electric trains; 1.1.2. by diesel-engine trains; 1.2. by international passenger trains.		
2. Passenger turnover, (mill. passenger kilometres): 2.1. in domestic passenger trains: 2.1.1. electric trains; 2.1.2. diesel-engine trains; 2.2. in international passenger trains.		
3. Average carriage distance per one passenger (in kilometres) 3.1. by domestic passenger trains: 3.1.1. by electric trains; 3.1.2. by diesel-engine trains; 3.2. by international passenger trains.		
4. Average number of train trips per day and night 4.1. for passenger trains: 4.1.1. electric trains; 4.1.2. diesel-engine trains; 4.2. for international passenger trains.		
5. Average number of passengers in a wagon 5.1. in domestic passenger trains: 5.1.1. electric trains; 5.1.2. diesel-engine trains; 5.2. in international passenger trains.		
6. Kilometres performed by trains (thous. kilometres) 6.1. by domestic passenger trains: 6.1.1. by electric trains; 6.1.2. by diesel-engine trains; 6.2. by international passenger trains.		

7. Kilometres performed by wagons (thous. kilometres) 7.1. by domestic passenger trains: 7.1.1. by electric trains; 7.1.2. by diesel-engine trains; 7.2. by international passenger trains.		
8. Income from sold tickets (thous. EUR (without VAT))		

Date ____.____._____.

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 8
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission

Name of passenger carrier _____
unified registration number _____
issued licence number _____

Information regarding train schedule performance in comparison to approved schedule in _____quarter of _____(year)

Number of trains		**Schedule performance (%)**	**Trains cancelled**	
	incl. delayed		*In the entire route*	*Partly cancelled*

Date ____.____._____.

Person entitled to represent the merchant _____
/signature and full name thereof/

Place for a seal

_____
/given name, surname of the person who prepared the document/
Telephone _____
e-mail _____

Chair of the Board of the Public Utilities Commission V. Andrējeva

Annex 9
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[6 June 2012]

Annex 10
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity – electricity distribution

Investments plan for_____ (year) and report on performance of the investments plan for _____ (year)

	Name of the object or work	Unit of measurement	Plan	Performance of the plan of a reporting year
1.	**Electric lines and** transformer points**:**	**thous. EUR**		
1.1.	6–20 kV lines	km		
1.2.	0.4 kV lines	km		
1.3.	Transformer points	pieces		
2.	**6-20 kV circuit breakers**	**thous. EUR**		
3.	**Projects of capital investments upon request of users**	**thous. EUR**		
4.	**Substations of 110/10 k/V to be built for connection fee**	**thous. EUR**		
5.	**Dispatcher control**	**thous. EUR**		
6.	**Buildings and manufacturing bases of closed transformers**	**thous. EUR**		
7.	**Purchase of fixed assets**	**thous. EUR**		
8.	**Smart electrical energy meters**	**thous. EUR**		
9.	**Intangible investments**	**thous. EUR**		
	In total:			

Date ____.____._____.

Person entitled to represent the merchant _____
/signature and full name thereof/

Place for a seal

_____
/given name, surname of the person who prepared the document/
Telephone _____
e-mail _____

Annex 11
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity – electricity transmission

Report on technical and operative indicators and transmitted amounts of electricity for _____ (year)

Indicators	Units of measurement	Reporting year	Previous year
Territory of operation	km²		
Electricity transmission lines			
Total length of transmission aerial lines	km		
330 kV	km		
110 kV	km		
Total length of cable lines	km		
330 kV	km		
110 kV	km		
Substations and transformers			
Total number of substations	pieces		
330/110 and 110/20-6 substations	pieces		
110/20-6 substations	pieces		
Transformers in total	pieces		
330/110 autotransformers	pieces		
110/6-20 kV transformers	pieces		
Transformers in total	MVA		
330/110 autotransformers	MVA		
110/6-20 kV transformers	MVA		
Electricity accounting points (for commercial payments)	pieces		

Number of legal persons (business customers) (number of accounting points)	pieces		
Amount of electricity supplied to the transmission system	GWh		
Transit electricity transferred in the AST* network	GWh		
Amount of electricity transmitted to the distribution system	GWh		
Transit electricity transferred from the AST* network	GWh		
Total planned electricity loss (including transit loss)	GWh %		
Actual total electricity loss (including transit loss)	GWh %		
- electricity loss in the network and transformers	GWh %		
- transit loss	GWh %		
Electricity consumption for technological needs	GWh		
Actual number of damages	cases		
Average duration of rectification of damages	hours		
Maximum load	MW		

* AST – Joint Stock Company "Augstsprieguma tīkls"

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 11.[1]
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[6 June 2012]

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity – electricity transmission

Transmitted amounts of electricity in the _____ quarter of _____ (year)

No.	**Indicators**	**Units of measurement**	***(month)***	***(month)***	***(month)***
1	2	3	4	5	6
1.	Amount of electricity transmitted to the users of Latvia				
2.	Electricity amounts transferred to users of 110 kV				
2.1.	from lines				
2.2.	from busbars				
3.	Electricity loss				
4.	Electricity consumption for technological and economic needs				
5.	Electricity export flows				
6.	Electricity import flows				

Date ____ ____ _____

Person entitled to represent the merchant _____
/signature and full name thereof/

Place for a seal

_____
/given name, surname of the person who prepared the document/
Telephone _____
e-mail _____

Annex 12
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity – electricity distribution

Report on technical and operative indicators and distributed amounts of electricity for _____ (year)

No.	Indicators	Units of measurement	Reporting year	Previous year
1	2	3	4	5
1.	**Territory of operation**	km²		
2.	**Electricity transmission lines**			
2.1.	Total length of aerial lines	km		
2.1.1.	20 kV	km		
2.1.2.	6–10 kV	km		
2.1.3.	0.4 kV	km		
2.2.	Total length of cable lines	km		
2.2.1.	20 kV	km		
2.2.2.	6–10 kV	km		
2.2.3.	0.4 kV	km		
3.	**Substations and transformers**			
3.1.	6–20 kV circuit breakers of high voltage substations	pieces		
3.2.	6–10–20 kV distribution points	pieces		
3.3.	Transformer substations 20/0.4 kV	pieces		
3.4.	Transformer substations 6–10/0.4 kV	pieces		
3.5.	Transformers in total	pieces		
3.5.1.	20/0.4 kV	pieces		
3.5.2.	6–10/0.4 kV	pieces		

3.6.	Transformers in total	MVA		
3.6.1.	20/0.4 kV	MVA		
3.6.2.	6-–10/0.4 kV	MVA		
4.	**Electricity users**			
4.1.	Total number of users	pieces		
4.1.1.	Number of private persons	pieces		
4.1.2.	Number of legal persons	pieces		
4.2.	Electricity accounting points (for commercial payments)	pieces		
4.2.1.	Number of accounting points of private persons	pieces		
4.2.2.	Number of accounting points of legal points	pieces		
5.	**Amount of electricity supplied to the distribution networks**	GWh		
5.1.	Electricity transferred to users	GWh		
5.2.	Planned total electricity loss	GWh		
		%		
5.3.	Actual total electricity loss	GWh		
		%		
5.3.1.	- loss in the network and transformers	GWh		
5.3.2.	- other loss	GWh		
5.4.	Electricity consumption for technological needs	GWh		
5.5.	Maximum load	MW		

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 12.[1]
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity - electricity distribution

Report on electricity distribution service quality in _____ (year)

1. Commercial quality

Table 1

No.	Indicators	Units of measurement	Reporting year	Previous year
1	2	3	4	5
1.	Number of received complaints and submissions regarding voltage quality	pieces		
1.1.	incl. verbal	pieces		
1.2.	number of complaints and submissions regarding voltage quality to which replies have been provided	pieces		
1.2.1.	including written	pieces		
1.2.2.	incl. verbal	pieces		
1.2.3.	Number of justified complaints and submissions regarding voltage quality to which replies have been provided	pieces		
1.2.4.	Number of unjustified complaints and submissions regarding voltage quality to which replies have been provided	pieces		
1.3.	number of complaints to which replies have been provided within 15 days	pieces		
1.4.	number of complaints to which replies have been provided within 16–30 days	pieces		

1.5.	number of complaints to which replies have been provided within more than 30 days	pieces		
1.6.	average time for provision of replies to all complaints abovementioned in Paragraphs 1.3.–1.5.	days		
2.	Number of received complaints and submissions regarding electricity supply interruptions	pieces		
2.1.	incl. verbal	pieces		
2.2.	number of complaints to which replies have been provided within 15 days	pieces		
2.3.	number of complaints to which replies have been provided within 16–30 days	pieces		
2.4.	number of complaints to which replies have been provided within more than 30 days	pieces		
2.5.	average time for provision of replies to all complaints abovementioned in Paragraphs 2.2.–2.4.	days		
3.	Number of received complaints and submissions regarding settlements of accounts and payments (except connections)	pieces		
3.1.	incl. verbal	pieces		
3.2.	number of complaints to which replies have been provided within 15 days	pieces		
3.3.	number of complaints to which replies have been provided within 16–30 days	pieces		
3.4.	number of complaints to which replies have been provided within more than 30 days	pieces		
3.5.	average time for provision of replies to all complaints abovementioned in Paragraphs 3.2.–3.4.	days		
4.	Number of other received complaints and submissions	pieces		
4.1.	incl. verbal	pieces		
4.2.	number of complaints to which replies have been provided within 15 days	pieces		

4.3.	number of complaints to which replies have been provided within 16–30 days	pieces		
4.4.	number of complaints to which replies have been provided within more than 30 days	pieces		
4.5.	average time for provision of replies to all complaints abovementioned in Paragraphs 4.2.–4.4.	days		
5.	Total number of calls by users and average waiting time	pieces		
		min.		
5.1.	incl. informative phone number	pieces		
		min.		
5.2.	incl. phone number for giving meter readings	pieces		
		min.		
5.3.	incl. phone number for notification regarding damages	pieces		
		min.		
5.3.3.	incl. phone number for notification regarding damages in emergency situations	pieces		
		min.		
6.	Total number of received system connection applications (excluding applications for simple works, for example, change of input protection appliance)	pieces		
6.1.	number of applications to which replies have been provided within 15 days	pieces		
6.2.	number of applications to which replies have been provided within 16–30 days	pieces		
6.3.	number of applications to which replies have been provided within 30 days	pieces		
6.4.	average time for provision of replies to all applications abovementioned in Paragraphs 6.1.–6.3.	days		
7.	Total number of received system connection applications (excluding applications for simple works, for example, change of input protection appliance)	pieces		

7.1.	number of applications to which replies have been provided within 15 days	pieces		
7.2.	number of applications to which replies have been provided within 16–30 days	pieces		
7.3.	number of applications to which replies have been provided within 30 days	pieces		
7.4.	average time for provision of replies to all applications abovementioned in Paragraphs 7.1.–7.3.	days		
8.	Total number and average duration from the time of receipt of the application for arrangement of new electricity system connection until connection of electric facilities of a user to the network, connections, where works in electrical network are not necessary	pieces		
		days		
9.	Total number and average time for disconnection of voltage upon request of a user	pieces		
		days		

2. Technical quality

Inspections of meters for commercial accounting of electricity, interruptions of electricity supply and measurements of voltage specifications

Table 2

No.	Indicators	Units of measurement	Reporting year	Previous year
1	2	3	4	5
1.	Number of taking of readings of meters for commercial accounting of electricity per year per one user	pieces		
2.	Average time for rectification of justified damages of meters for commercial accounting of electricity from the time of notification of the damage until rectification thereof	days		
3.	Total number and average time from sending of a warning regarding outstanding invoices until disconnection of electric facilities of a user	pieces		
		days		

4.	Total number of objects and average time from receipt of the request of electricity trader to disconnect electric facilities of a user until disconnection of electric facilities of the user		pieces		
			days		
5.	Total number and average time for renewal of electricity supply after receipt of payment, if electricity supply has been interrupted due to non-paid invoices		pieces		
			days		
6.	Total number of objects and average time for renewal of electricity supply upon request of electricity trader		pieces		
			days		
7.	Number of cases of application of reduced electricity distribution tariff		in a reporting period (pieces)		
			in total (pieces)		
8.	Number of rectified voltage quality problems and average duration from the time of receipt of a complaint regarding voltage quality until rectification of the problem		pieces		
			days		
9.	Average time for warning of users before planned electricity interruptions and total number of warnings		pieces		
			days		
10.	Number of the planned electricity supply interruptions (SAIFI) (>3min) per one user		times		
10.1.	including in 6–20 kV network		times		
10.2.	including in 0.4 kV network		times		
11.	Duration of the planned electricity supply interruptions (SAIDI) (>3min) per one user		min.		
11.1.	including in 6–20 kV network		min.		
11.2.	including in 0.4 kV network		min.		
12.	Amount of non-supplied electricity in a year due to the planned interruptions (>3min) (ENS)		MWh		
13.	Number of the non-planned electricity supply interruptions (SAIFI) (>3min) per one user	under normal working conditions	times		
		in other cases	times		
13.1.	including in 6–20 kV network	under normal working conditions	times		

		in other cases	times		
13.2.	including in 0.4 kV network	under normal working conditions	times		
		in other cases	times		
14.	Duration of the non-planned electricity supply interruptions (SAIDI) (>3min) per one user	under normal working conditions	min.		
		in other cases	min.		
14.1.	including in 6–20 kV network	under normal working conditions	min.		
		in other cases	min.		
14.2.	including in 0.4 kV network	under normal working conditions	min.		
		in other cases	min.		
15.	Time for renewal of electricity supply after non-planned interruptions (CAIDI)	under normal working conditions	min.		
		in other cases	min.		
15.1.	including in 6–20 kV network	under normal working conditions	min.		
		in other cases	min.		
15.2.	including in 0.4 kV network	under normal working conditions	min.		
		in other cases	min.		
16.	Amount of non-supplied electricity due to non-planned interruptions (>3min) per one user	under normal working conditions	MWh		

		in other cases	MWh		
17.	Number of momentary interruptions (<1s<3min) in 6–20 kV network under normal working conditions of the system	times			
18.	Average number index (MAIFI) of momentary interruptions (<1s<3min) in 6–20 kV network under normal working conditions of the system	times			
19.	Number of measurements of voltage specifications in conformity with LVS EN50160 standard[1]	Total	pieces		
		does not conform with the standard	pieces		
19.1.	including in 6–20 kV network	Total	pieces		
		does not conform with the standard	pieces		
19.2.	including in 0.4 kV network	Total	pieces		
		does not conform with the standard	pieces		

3. Installation of electricity system connections

Table 3

No.	Indicators	Units of measurement	Reporting year	Previous year
1	2	3	4	5
1.	**New connections up to 40 A, 0.4 kV**			
1.1.	number of applications	pieces		
1.2.	number of constructed objects	pieces		
1.3.	average duration from the day of lodging of the application until commissioning of the object	calendar days		
1.4.	average costs per one connection	EUR		
2.	**New connections 40–100 A, 0.4 kV**			
2.1.	number of applications	pieces		

2.2.	number of constructed objects	pieces		
2.3.	average duration from the day of lodging of the application until commissioning of the object	calendar days		
2.4.	average costs per one connection	EUR		
3.	**New connections over 100 A, 0.4 kV**			
3.1.	number of applications	pieces		
3.2.	number of constructed objects	pieces		
3.3.	average duration from the day of lodging of the application until commissioning of the object	calendar days		
3.4.	average costs per one connection	EUR		
3.5.	new connections or cases (number) of increase of permitted load in conformity with regulation regarding conditions for use of efficient permitted load[2]	pieces		
4.	**New connections 6-20 kV**			
4.1.	number of applications	pieces		
4.2.	number of constructed objects	pieces		
4.3.	average duration from the day of lodging of the application until commissioning of the object	calendar days		
4.4.	average costs per one connection	EUR		
4.5.	new connections or cases (number) of increase of permitted load in conformity with regulations regarding conditions for use of efficient permitted load	pieces		

[1] Cabinet Regulation which determines mandatory applicable standard referable to public electricity network voltage
[2] Users who in conformity with the Regulations adopted by the Public Utilities Commission regarding conditions for use of efficient permitted load in a reporting period have receive applicable coefficient

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

/given name, surname of the person who prepared the document/

Telephone

e-mail

Anne 12.[2]
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity - electricity distribution

Report on technical and operative indicators in the _____quarter of _____(year)

	Units of measurement	**Month**	**Month**	**Month**
Electricity amount distributed to users	MWh			
Electricity loss	MWh			
Electricity consumption for technological and economic needs	MWh			
User who receives electricity from the supplier of last resort	number			

Date ____ ____ _____

Person entitled to represent the merchant _____
/signature and full name thereof/

Place for a seal

_____
/given name, surname of the person who prepared the document/
Telephone _____
e-mail _____

Annex 13
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Annex 14
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of energy supply merchant _____

unified registration number _____

registration number of the energy supply merchant _____

Type of activity - electricity production in hydroelectric power station

Investments plan for_____ (year) and report on performance of the investment plan for _____ (year) (thous. EUR)

	Name of the object or work	Plan	Performance of the plan of a reporting year
I.	**Capital construction, reconstruction and renovation**		
1.	Technological equipment		
2.	Hydrotechnical structures		
3.	Reconstruction and renovations of buildings and structures		
4.	Perspective designing works		
II.	**Purchase of fixed assets, equipment**		
1.	Non-mounted equipment		
2.	Immovable property		
3.	Intangible investments (computer programs, scientific research works and similar)		
TOTAL			

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 15
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of energy supply merchant _____

unified registration number _____

registration number of the energy supply merchant _____

Type of activity - electricity production in hydroelectric power station

Report on technical and operative indicators for _____ (year)

Indicators	Units of measurement	Reporting year	Previous year
Electricity produced	MWh		
Electricity user for own needs	MWh		
- loss in transformers	MWh		
Sold electricity	MWh		
Number of worked hours per year	h		
Specific water consumption to amount of produced electricity	m^3/MWh		
Number of hours of use of capacities per year	h		
Price of traded electricity	EUR/MWh		

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

_____

Telephone _____

e-mail _____

Annex 16
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Name of energy supply merchant _____
unified registration number _____
registration number of the energy supply merchant _____
Type of activity - production of electricity and thermal energy in cogeneration

Report on amount of services provided in _____ (year), costs, technical and operative indicators thereof [1]

1. Amounts and technical and operative indicators of the services provided

Table 1

No.	Indicators	Unit of measurement	Reporting year	Previous year
1	2	3	4	5
1.	Amount of heat transferred to a user from co-generation facilities	MWh		
2.	Number of hours of use of net heat capacity of cogeneration facilities per year	hours/per year		
3.	Heat amount transferred to a user from hot-water boilers	MWh		
4.	Total thermal energy amount sold to a user*	MWh		
5.	Produced (gross) amount of electricity - in total	MWh		
6.	Amount of electricity produced in cogeneration regimen	MWh		
7.	Proportion of electricity produced in cogeneration regimen	%		
8.	Amount of net (traded) electricity produced in cogeneration regimen	MWh		
9.	Electricity self-consumption for production of electricity and thermal energy	MWh		
10.	Electricity self-consumption for production of thermal energy	MWh		
11.	Electricity self-consumption for production of electricity produced in cogeneration	MWh		

12.	Consumption of fuel in cogeneration equipment - in total	MWh		
12.1.	for production of thermal energy	MWh		
12.2.	for electricity produced in cogeneration regimen	MWh		
12.3.	electricity self-consumption for production which is attributed to production of thermal energy	MWh		
12.4.	electricity self-consumption for production which is attributed to production of electricity produced in cogeneration regimen	MWh		
13.	Actual efficiency factor of fuel use	%		
14.	Consumption of fuel for electricity produced in condensation regimen	MWh		
15.	Consumption of fuel in hot water boilers	MWh		
16.	Consumption of fuel in cogeneration equipment in total	nat.unit		
17.	Consumption of fuel in hot water boilers	nat.unit		

2. Costs for provided services

Table 2

No.	Name	Unit of measurement	Reporting year	Previous year
1	2	3	4	5
1.	**Variable costs**	X	X	X
1.1.	Fuel costs in total for cogeneration equipment	thous. EUR		
1.1.1.	for production of thermal energy	thous. EUR		
1.1.2.	for cogeneration electricity	thous. EUR		
1.1.3.	for electricity produced in condensation regimen	thous. EUR		
1.2.	Fuel costs for hot water boilers	thous. EUR		
1.3.	Fuel costs for production of thermal energy in total	thous. EUR		
1.4.	Fuel costs for cogeneration station in total	thous. EUR		
1.5.	Natural resources tax in total	thous. EUR		
1.5.1.	for production of thermal energy	thous. EUR		
1.5.2.	for cogeneration electricity	thous. EUR		
1.5.3.	for electricity produced in condensation regimen	thous. EUR		
1.6.	Electricity, water and chemical costs in total	thous. EUR		

1.6.1.	for production of thermal energy	thous. EUR		
1.6.2.	for cogeneration electricity	thous. EUR		
1.6.3.	for electricity produced in condensation regimen	thous. EUR		
1.7.	Emission quota costs	thous. EUR		
1.7.1.	for production of thermal energy	thous. EUR		
1.7.2.	for cogeneration electricity	thous. EUR		
1.7.3.	for electricity produced in condensation regimen	thous. EUR		
2.	**Variable costs in total**	**thous.** EUR		
2.1.	for production of thermal energy	thous. EUR		
2.2.	for cogeneration electricity	thous. EUR		
2.3.	for electricity produced in condensation regimen	thous. EUR		
3.	**Fixed production costs**	X	X	X
3.1.	Staff costs	thous. EUR		
3.2.	Administration costs	thous. EUR		
3.3.	Equipment repair and maintenance costs	thous. EUR		
3.4.	Insurance	thous. EUR		
3.5.	Other costs	thous. EUR		
4.	**Fixed production costs in total**	**thous.** EUR		
4.1.	Fixed production costs referable to total heat sold to a user	thous. EUR		
4.2.	Fixed production costs referable to cogeneration electricity	thous. EUR		
5.	**Depreciation of fixed assets in total**	**thous.** EUR		
5.1.	Depreciation referable to total heat sold to a user	thous. EUR		
5.2.	Depreciation referable to cogeneration electricity	thous. EUR		
6.	**Interest payments in total**	**thous.** EUR		
6.1.	Interest payments referable to total heat sold to a user	thous. EUR		
6.2.	Interest payments referable to cogeneration electricity	thous. EUR		
7.	**Payments of principal part of loan in total**	**thous.** EUR		
7.1.	Payments of principal part referable to total heat sold to a user	thous. EUR		
7.2.	Payments of principal part referable to cogeneration electricity	thous. EUR		
8.	**Immovable property tax (IPT) in total**	**thous.** EUR		
8.1.	IPT referable to total heat sold to a user	thous. EUR		
8.2.	IPT referable to cogeneration electricity	thous. EUR		

9.	**Enterprise income tax (EIT) referable to thermal and cogeneration electricity**	**thous.** EUR		
9.1.	EIT referable to total heat sold to a user	thous. EUR		
9.2.	EIT referable to cogeneration electricity	thous. EUR		
9.3.	Fixed costs referable to total heat sold to a user	thous. EUR		
9.4.	Fixed costs referable to cogeneration electricity	thous. EUR		
10.	**Net profit in total**	thous. EUR		
10.1.	Net profit referable to total thermal energy sold to a user	thous. EUR		
10.2.	Net profit referable to cogeneration electricity	thous. EUR		
11.	Income from electricity	thous. EUR		
12.	Income from thermal energy in total	thous. EUR		
12.1.	for energy	thous. EUR		
12.2.	for thermal capacity	thous. EUR		
13.	Annual average joint capital value referable to thermal energy and cogeneration electricity	thous. EUR		
14.	Joint capital profitability	%		

* Indicate merchant's name to whom thermal energy is sold. If there are several merchants to whom thermal energy is sold, then the amount of sold thermal energy (MWh) shall be indicated for each of the merchants.

[1] Information shall be prepared in accordance with the methodology for calculation of cogeneration tariffs issued by the Public Utilities Commission.

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 17
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Name of the provider of public utilities _____

unified registration number _____

Issued licence or registration number _____

Type of activity - production of thermal energy, transmission and distribution, trade thereof

Report on amount of services provided in _____ (year), costs, technical and operative indicators thereof [1] [2]

1. Amounts and technical and operative indicators of the services provided

Table 1

No.	Amounts and technical and operative indicators of the services provided	Unit of measurement	Designation/calculation[3]	Reporting year	Previous year
1	2	3	4	5	6
1.	Installed thermal capacity	MW	QJuzst		
2.	Installed electric capacity	MW			
3.	Total requested thermal capacity	MW	QJpiepr		
4.	Quantity of thermal energy transferred to users	MWh	Qpiepr		
5.	Transmission and distribution losses	MWh	Qzud. = Qnet – Qpiepr		
6.	Purchased thermal energy**	MWh	Qiep		
7.	Thermal energy transferred to heating networks	MWh	Qneto = Qiep + Qk.m		
8.	Quantity of thermal energy transferred from boiler room	MWh	Qk.m		

9.	Heat self-consumption of a boiler room	MWh	Qpašp		
10.	Quantity of the produced thermal energy	MWh	Qbruto = Qk.m.+Qpašp		
11.	Sold amount of electricity*	MWh			
12.	Transmission and distribution losses	%	Qzud% = Qzud/Qneto x 100		
13.	Number of hours of use of installed capacity	hours/per year	H = Qbruto/QJuzst		
14.	Efficiency factor of thermal energy production	%	LK = Qbruto/KP x 100		
15.	Fuel consumption in power units***	MWh	KP = KPnv x ZSS		
16.	Lowest heat of combustion of fuel used***	MWh/nat. unit	ZSS		
17.	Fuel consumption in natural units (thous. normal m^3, t, bulk m^3, tight m^3, etc.)***	nat.unit	KPnv		

2. Costs of thermal energy production

Table 2

No.	Costs of thermal energy production	Unit of measurement	Reporting year	Previous year
1	2	3	4	5
1.	**Variable costs**	X	X	X
1.1.	Fuel costs***	thous. EUR		
1.2.	Natural resources tax	thous. EUR		
1.3.	Emission quota costs	thous. EUR		
1.4.	Electricity costs	thous. EUR		
1.5.	Costs of water and chemicals	thous. EUR		
1.6.	Purchased thermal energy costs	thous. EUR		
1.7.	Other variable costs	thous. EUR		
2.	**Variable costs in total**	thous. EUR		
3.	**Fixed costs**	X	X	X
3.1.	Work remuneration with social tax	thous. EUR		
3.2.	Equipment repair and maintenance costs	thous. EUR		

3.3.	Depreciation of fixed assets or payment of principal amount of credit in conformity with Paragraph 24 of the Methodology	thous. EUR		
3.4.	Insurance	thous. EUR		
3.5.	Interest payments	thous. EUR		
3.6.	Other costs	thous. EUR		
4.	**Fixed production costs in total**	thous. EUR		
5.	Income from sold electricity*	thous. EUR		
6.	Costs referable to production of thermal energy Calculate according to positions of Table 2 (6.=2.+4.-5.)*	thous. EUR		

3. Costs for thermal energy transmission and distribution

Table 3

No.	Costs for thermal energy transmission and distribution	Unit of measurement	Reporting year	Previous year
1	2	3	4	5
1.	**Variable costs**	X	X	X
1.1.	Costs for thermal energy transmission and distribution loss	thous. EUR		
1.2.	Electricity, water and chemical costs	thous. EUR		
1.3.	Other variable costs	thous. EUR		
2.	**Variable costs in total**	thous. EUR		
3.	**Fixed costs**	X	X	X
3.1.	Work remuneration with social tax	thous. EUR		
3.2.	Equipment repair and maintenance costs	thous. EUR		
3.4.	Depreciation of fixed assets	thous. EUR		
3.5.	Insurance	thous. EUR		
3.6.	Interest payments	thous. EUR		
3.7.	Other costs	thous. EUR		
4.	**Total fixed costs for transmission and distribution**	thous. EUR		

4. Trade costs for thermal energy

Table 4

No.	Trade costs for thermal energy	Unit of measurement	Reporting year	Previous year
1	2	3	4	5
1.	**Variable costs**	thous. EUR		

2.	**Fixed costs**	X	X	X
2.1.	Work remuneration with social tax	thous. EUR		
2.2.	Equipment repair and maintenance costs	thous. EUR		
2.3.	Depreciation of fixed assets	thous. EUR		
2.4.	Insurance	thous. EUR		
2.5.	Interest payments	thous. EUR		
2.6.	Other costs	thous. EUR		
3.	**Fixed trade costs in total**	thous. EUR		

5. Total costs, taxes and profit

Table 5

No.	Total costs, taxes and profit	Unit of measurement	Reporting year	Previous year
1	2	3	4	5
1.	Variable costs in total	thous. EUR		
2.	Fixed costs in total	thous. EUR		
3.	Profit before taxes	thous. EUR		
4.	Enterprise income tax	thous. EUR		
5.	Immovable property tax	thous. EUR		
6.	Net profit	thous. EUR		
7.	Annual average value of joint capital	thous. EUR		
8.	Joint capital profitability	%		

* these columns shall be completed only by those energy merchants who carry out production of electricity and thermal energy in cogeneration, if electric capacity of installed cogeneration installations in each separate cogeneration power station is not greater than one megawatt
**indicate the name of the merchant from which thermal energy is purchased. If there are several merchant from which thermal energy is purchased, then the amount of purchased thermal energy (MWh) shall be indicated for each of the merchants
*** if merchant uses several types of fuel, then data in Paragraphs 15, 16 and 17 of Table 1 and Paragraph 1.1. of Table 2 shall be provided for each fuel type separately by adding additional rows in the Table

[1] Information must be prepared in accordance with the provision of the methodology issued by the Public Utilities Commission regarding calculation of tariffs for thermal energy supply services.
[2] If a merchant provides thermal energy services with several technically and mutually non-related centralised heat supply systems and thermal energy supply tariffs have been laid down separately for each centralised heat supply system, this report must be submitted separately for each centralised thermal supply system.
[3] Designations conform to that laid down in the methodology issued by the Public Utilities Commission regarding calculation of tariffs for thermal energy supply services.

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 18
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[4 December 2013]

Name of energy supply merchant _____

unified registration number _____

Registration number of the energy supply merchant _____

Type of activity – electricity production in wind power station

Report on technical and operative indicators for _____ (year)

Indicators	Units of measurement	Reporting year	Previous year
Electricity produced	MWh		
Electricity used for own needs	MWh		
Sold electricity	MWh		
Number of worked hours per year	h		
Cost price for produced electricity	EUR/MWh		
Price of traded electricity	EUR/MWh		

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 18.[1]
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Name of energy supply merchant _____

Unified registration number _____

Issued licence number _____

Type of activity - transmission of natural gas

Transmitted amounts of natural gas in the _____ quarter of _____ year

No.	Indicators	Thous. m^3
1.	Transmitted amounts by transmission system, incl.	
2.	to the Republic of Latvia	
3.	incl. "Jantarnij bereg"	
4.	to the Republic of Estonia	
5.	to the Republic of Lithuania	
6.	to the Russian Federation	
7.	Amounts of natural gas received in the transmission system, incl.	
8.	from interconnection with the Republic of Estonia	
9.	from interconnection with the Republic of Lithuania	
10.	from interconnection with the Russian Federation	
11.	from Inčukalns underground gas storage facilities	
12.	from other sources	
13.	Amounts of natural gas transferred from the transmission system, incl.	
14.	to interconnection with the Republic of Estonia	
15.	to interconnection with the Republic of Lithuania	
16.	to interconnection with the Russian Federation	
17.	to Inčukalns underground gas storage facilities	
18.	to transmission system and distribution system interconnections, in total	

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 19
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity - storage of natural gas

Stored amounts of natural gas in the _____ quarter of _____ year

Indicators	**Thous. m^3**
Amount of buffer gas as of the beginning of the period	
Amount of active natural gas as of the beginning of the period - in total:	
- JSC *Latvijas Gāze*	
- OJSC *Gazprom*	
- LLC *Itera Latvija*	
- other owner	
Amount of pumped in natural gas – in total:	
- JSC *Latvijas Gāze*	
- OJSC *Gazprom*	
- LLC *Itera Latvija*	
- other owner	
Technological consumption and loss in the pumping in period	
Technological consumption and loss during storage	
Amount of natural gas taken out – in total:	
- JSC *Latvijas Gāze*:	
- for the needs of Latvia	
- OJSC *Gazprom*:	
- for the needs of Latvia	
- LLC *Itera Latvija*:	
- for the needs of Latvia	
- other owner:	
- for the needs of Latvia	
Technological consumption and loss in the taking out period	
Amount of buffer gas as of the end of the period	

Amount of active natural gas as of the end of the period – in total:	
- JSC *Latvijas Gāze*	
- OJSC *Gazprom*	
- LLC *Itera Latvija*	
- other owner	

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Chair of the Board of the Public Utilities Commission V. Andrējeva

Annex 20
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity – trade of natural gas

Amounts of trade of natural gas to users in Latvia (thous. m^3) in the _____ quarter of _____(year)

Consumption capacity per year thous.m3	**From low and medium pressure distribution networks (up to 0.4 MPa)**	**From high pressure distribution networks (from 0.41–1.6 MPa)**	**Total**
up to 0.5			
incl. to inhabitants			
from 0.5–25			
incl. to inhabitants			
from 25–126			
from 126–1260			
from 1260–12 600			
from 12 600–20 000			
from 20 000–100 000			
Above 100 000			
CGRCS*			
TOTAL:			
Calorific value used for payments, kcal / **n**.m3			

* CGRCS – car gas refilling compressor station

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Chair of the Board of the Public Utilities Commission V. Andrējeva

Annex 21
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission

Name of energy supply merchant _____
unified registration number _____
issued licence number _____
Type of activity – trade of natural gas

Merchants which use natural gas for production of thermal energy and cogeneration, and amount of natural gas consumed thereby (thous. m^3) in the _____quarter of _____(year)

No.	User	Amount of natural gas, incl. by months			
	Centralised heat supply merchants (except cogeneration plants)				**in total**
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
	Co-generation plants				
1					
2					
3					
4					
5					

	In total				

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

(telephone) _____

e-mail _____

Chair of the Board of the Public Utilities Commission V. Andrējeva

Annex 22
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[6 June 2012]

Annex 23
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Name of the provider of public utilities _____
unified registration number _____
Regulated sector: water management

Report on costs and income, amount of provided public utilities, characterisation of water supply and sewerage networks in _____ (year) in the territory of _____ (name) [1] [2]

1. Costs and income

No.	**Indicators**	**Activities of the merchant in general**	**Water supply service in the reporting year**	**Sewerage service in the reporting year**	**Water supply service in the report of the previous year**	**Sewerage supply service in the report of the previous year**
1	2	3	4	5	6	7
1.	INCOME, EUR (net turnover), including:		x	x	x	x
1.1.	Income from the provided water management services					
1.2.	Other income from the main activity		x	x	x	x
2.	EXPENDITURE, EUR (are grouped on the basis of the methodology for the calculation of tariffs for water management services), inlc.:	X				
2.1.	Depreciation of fixed assets and the book value of written-off intangible investments	X				
2.2.	Staff costs	X				
2.3.	Costs of renovation	X				
2.4.	Other economic activity expenditure, including explanations of all expenditure items in accordance with the	X				

	methodology for the calculation of tariffs for water management services					
2.4.1.	…	X				
2.4.2.	…	X				
2.5.	Taxes	X				
2.6.	Credit interest payments and repayment of the principal sum	X				

2. Characterisation of water supply networks and amounts of services in the reporting year

No.	Name	Indicators characterising separated water supply network			
1.	Location of separated water supply network (name of the territory)				
2.	Length of the water supply network, km as of 31 December of the reporting year				
3.	Number of connections (water entries) as of 31 December of the reporting year				
4.	Electricity consumptions, in the relevant network, kWh in the reporting year				
5.	Quantity of water taken from the natural water sources (water acquired by own), m^3 in the reporting year				
6.	Quantity of water acquired by own, which is supplied to water main network, m^3 in the reporting year				
7.	Quantity of water purchased from other providers of water management services, which is supplied to water main network, m^3 in the reporting year				

8.	A provider of water management services from which water is purchased in the reporting year				
9.	Quantity of water supplied to customers, m^3 in the reporting year				

3. Characterisation of sewerage networks and amounts of services in the reporting year

No.	Name	Indicators characterising separated sewerage network			
1.	Location of separated sewerage network (name of the territory)				
2.	Length of the sewerage self-flow network, km as of 31 December of the reporting year				
3.	Length of the sewerage pressure line network, km as of 31 December of the reporting year				
4.	Number of connections (wastewater lead-outs) as of 31 December of the reporting year				
5.	Electricity consumption in the relevant network, kWh in the reporting year				
6.	Quantity of wastewater collected from customers, m^3 in the reporting year				
7.	Total amount of treated wastewater in own waste water treatment				

	plants, m^3 in the reporting year				
8.	Amount of wastewater transferred to other providers of sewerage services for treatment, m^3 in the reporting year				
9.	A provider of sewerage services to which wastewater is transferred for treatment in the reporting year				

If compared to information included in the report of the previous year total costs for water management services change by 5 % in the reporting year, amount of water management services and number of connections change by 10 %, and also lengths of water management networks change, the reasons for such changes shall be indicated.

_____

_____

_____

_____

[1] Information for the reporting year shall be prepared in accordance with the methodology for calculation of water management tariffs issued by the Public Utilities Commission.
[2] According to Paragraph 39 the information of the report shall be compiled separately for each territory of operation of a separate tariff.

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____

Annex 24
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Annex 25
Decision No. 1/5 of the Public Utilities Commission
11 November 2009
Regulations Regarding Information to be Submitted to the Public Utilities Commission
[8 January 2015]

Name of the provider of public utilities _____

unified registration number _____

Regulated sector: disposal of municipal waste at landfill sites

No.	Indicators	Report on amount of provided services, costs and income for _____ (year)	Amounts of services, costs and income planned in _____ (year)
1	2	3	4
1.	Income, EUR incl.*:*		
1.1.	Income from the provision of public service		
1.2.	Other income from main activity, *including:*		
1.2.1.	…		
1.2.2.	…		
2.	Expenditure, EUR *(are grouped on the basis of the methodology for the calculation of tariff for disposal of municipal waste at landfill sites), inlc.:*		
2.1.	Depreciation of fixed assets and the book value of written-off intangible investments		
2.2.	Staff costs		
2.3.	Costs of renovation		
2.4.	Other costs of economic activity, *including explanations of all expenditure items in accordance with the methodology for calculation of tariff for disposal of municipal waste:*		
2.4.1.	…		
2.4.2.	…		
2.5.	Taxes		
2.6.	Credit interest payments and repayment of the principal sum		

2.7.	Other income from landfill site use and sorted, reusable municipal waste trade which are referred to the tariff		
3.	Amount of provided public utilities (t)		
4.	Number of contracts entered into with merchant regarding acceptance of municipal waste for disposal at landfill sites		

Date ____ ____ _____

Person entitled to represent the merchant _____

/signature and full name thereof/

Place for a seal

_____

/given name, surname of the person who prepared the document/

Telephone _____

e-mail _____