Republic of Latvia

Cabinet

Regulation No. 597

Adopted 31 August 2021

**Procedures for Supervising Development Projects for State Information Systems**

*Issued pursuant to*

*Section 4, Paragraph two of the Law on State Information Systems*

1. The Regulation prescribes the procedures for supervising development projects for State information systems.

2. The requirements included in the Regulation shall apply to the activities of development projects for information systems (hereinafter – the development activity) that are financed from the policy instruments of the European Union and other foreign financial assistance as well as from the State budget or that are to be implemented within the scope of the maintenance budget of the State information systems (hereinafter – the information system).

3. The development activity, within the meaning of this Regulation, is an activity that is related to the development of the information and communication technological resources and services required for one information system and its operation.

4. The Regulation shall apply to those development activities that introduce new information systems or affect the existing technical architecture of information systems or the technological structure of information and communication infrastructure services, and also information and communication technological resources of other authorities or the data exchange with them.

5. The State information system manager who is responsible for the implementation of the development activity (hereinafter – the responsible authority) shall submit the following documents to the Ministry of Environmental Protection and Regional Development (hereinafter – the Ministry) for agreement in accordance with the laws and regulations in the field of the preparation, drawing up, storage, and circulation of electronic documents:

5.1. an application for the development activity (Annex 1) that plans the development of the projects for information systems shall be submitted before requesting financing for the implementation of the development activity;

5.2. a description of the development activity (Annex 2) that explains and attests compliance of the development activity with the laws and regulations regarding technological and security requirements for information and communication of State authorities shall be submitted before commencing the development activity;

5.3. a change request for the development activity (Annex 3), applying for changes in the development activity;

5.4. a notice on the conclusion of the development activity (Annex 4) shall be submitted within 10 working days after completing the implementation of the development activity.

6. The Ministry is entitled to request an additional information from the responsible authority on the document referred to in Sub-paragraphs 5.2, 5.3, and 5.4 of this Regulation if the information submitted in any of them is inaccurate or incomplete.

7. Before commencing the implementation of the development activity, a favourable opinion on the documents referred to in Sub-paragraphs 5.2 and 5.3 of this Regulation shall be required:

7.1. from the Ministry on compliance of the development activity with the laws and regulations in the field of the development of the information and communication technological resources and services required for the State information systems and their operation;

7.2. from the Ministry of Defence on the planned security measures of the State information system;

7.3. from the Central Statistical Bureau on compliance of the development activity with the laws and regulations in the field of official statistics;

7.4. from the Data State Inspectorate on compliance of the development activity with the laws and regulations in the field of circulation of personal data;

7.5. from the Ministry of Culture on compliance of the development activity with the laws and regulations in the field of records and archives management;

7.6. from the Latvian Association of Local and Regional Governments on the interactive technological solution selected within the scope of the development activity if such information system is being developed which supports processes interacting with the processes at the local governments;

7.7. from other involved authorities the activities and competence of which may be affected by the implementation of the development activity.

8. During the assessment of the document referred to in Sub-paragraph 5.2 or 5.3 of this Regulation, the Ministry has the right to require that, in addition to the authorities involved in providing an opinion referred to in Sub-paragraphs 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 of this Regulation, also other authorities the activities and competence of which may be affected by the implementation of the development activity provide an opinion on the development activity.

9. The authorities involved in providing the opinion referred to in Sub-paragraphs 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 of this Regulation, and also authorities that have been sent a request to provide an opinion in accordance with Paragraph 8 of this Regulation shall provide an opinion on the document referred to in Sub-paragraph 5.2 or 5.3 of this Regulation within 10 working days from the date of its receipt.

10. The responsible authority shall submit the document referred to in Sub-paragraphs 5.2 and 5.3 of this Regulation simultaneously for the agreement provided for in Paragraphs 5 and 7 of this Regulation. Upon receipt, the responsible authority shall compile and submit to the Ministry the opinions referred to in Sub-paragraphs 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 of this Regulation and, if required, also in Paragraph 8 in one document set.

11. The Ministry shall provide an opinion on the documents referred to in Paragraph 5 of this Regulation within the following time periods:

11.1. on the application for the development activity, within 10 working days from the date of its receipt;

11.2. on the description of the development activity, taking into account the opinions received from the authorities referred to in Sub-paragraphs 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 and Paragraph 8 of this Regulation, within 10 working days from the date of its receipt;

11.3. on a change request for the development activity, taking into account the opinions received from the authorities referred to in Sub-paragraphs 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 and in Paragraph 8 of this Regulation, within 10 working days from the date of its receipt;

11.4. on the notice on the conclusion of the development activity, within 10 working days from the date of its receipt or it shall inform the responsible authority of the check to be organised and referred to in Paragraph 15 of this Regulation;

11.5. on the conclusion review of the development activity which has had a check organised, within 10 working days after completion of the check.

12. The responsible authority shall implement the development activity according to the documents agreed upon by the Ministry and referred to in Sub-paragraphs 5.2 and 5.3 of this Regulation.

13. If the Ministry provides an opinion with objections on any of the documents referred to in Sub-paragraph 5.2, 5.3, or 5.4 of this Regulation, the responsible authority shall remedy the deficiencies indicated in the opinion within 10 working days from the date of receipt of the opinion and submit the document referred to in Sub-paragraph 5.2, 5.3, or 5.4 of this Regulation on which the opinion with objections has been received for repeated agreeing thereupon.

14. If any of the authorities referred to in Sub-paragraphs 7.2, 7.3, 7.4, 7.5, 7.6, and 7.7 and Paragraph 8 of this Regulation provides an opinion on the development activity with objections and, in the course of agreeing thereupon, no agreement is made between the responsible authority and the opinion provider, the Ministry shall decide on the further direction of the development activity.

15. During any implementation phase of the development activity or after completion of the development activity, any authority involved in providing opinions referred to in Paragraph 7 of this Regulation may propose a sample check of the development activity in order to verify its compliance with the description or the change request for the development activity which has been agreed upon by the Ministry.

16. The Ministry shall take the decision on the usefulness of the check referred to in Paragraph 15 of this Regulation, determining the authority which will perform the check and the invited authorities referred to in Paragraphs 7 and 8 of this Regulation as well as determining the scope and content of the check.

17. The authority performing the check shall provide an opinion to the Ministry, the responsible authority, and the authorities invited to the check within 10 working days after the date of performing the check referred to in Paragraph 16 of this Regulation.

18. Cabinet Regulation No. 71 of 24 January 2006, Procedures for Supervising Development Projects for State Information Systems (*Latvijas Vēstnesis*, 2006, No. 17; 2009, No. 85; 2013, No. 209), is repealed.

19. The requirements included in the Regulation in relation to an information system already designed from the development activities financed by the State budget shall be applied from 1 January 2023.

Prime Minister A. K. Kariņš

Minister for Environmental Protection and Regional Development A. T. Plešs

**Annex 1**

Cabinet Regulation No. 597

31 August 2021

**Application for the Development Activity of the State Information System**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | **Authority** |  | *Sector* |
|  | *Authority – information system manager* |  |  |
| 2. | **Title of the development activity** *and VIRSIS1 identifier of the information system to be developed* |  | *VIRSIS No.* |
|  | *Title representing the content of the activity* |  |  |
| 3. | **Short description of the content** |  |  |
| *3.1.* | *Problem to solve (up to 1000 characters)* |  |  |
| *3.2.* | *Main activities (up to 2000 characters)* |  |  |
| *3.3.* | *Changes – result (up to 1000 characters)* |  |  |
| 4. | **Impact on other information systems** |  | *VIRSIS No.* |
| *4.1.* | *Information systems to be replaced, if any. Other information systems significantly affected also indicated* |  |  |
| *4.2.* | *Information on the front-end interfaces to be significantly changed as well as on shared components and services giving their availability, as an indication, if possible* |  |  |
| 5. | **Technological characteristics** |
|  | *Characteristics, openness, interoperability, and compliance with the requirements of the modern ICT architecture of the technological solution/platform (up to 1000 characters)* |  |  |
| 6. | **ICT infrastructure** |  |  |
| *6.1.* | *A short description of the planned ICT infrastructure (up to 500 characters)* |  | *VIRSIS No.* |
| *6.2.* | *Information on the planned service provider for the ICT infrastructure and the most essential services planned for use, indicating also their VIRSIS1 object registration numbers* |  |  |
| 7. | **Relation with laws and regulations** |  |  |
|  | *Title and status of a law or regulation, a link to the corresponding law or regulation in www.likumi.lv, if the law or regulation in force is modified, modifications or the nature of the legislative initiative* |  |  |
| 8. | **Justification, prerequisites, and risks** |  |  |
| *8.1.* | *Justification and prerequisites (urgency and other circumstances) (up to 1000 characters)* |  |  |
| *8.2.* | *Risks that may affect the implementation of the development activity (up to 1000 characters)* |  | *Date* |
|  | *The preferable deadline for putting into operation the designing of the development activity:* |  |  |
| 9. | **Indicative financing source and amount** *(rounded up to thousand EUR)* |  | *EUR* |
|  | *Financing source and indicative amount, rounded up to thousand EUR* |  |  |
| 10. | **Person filling in the application of the development activity** | *Date* |
|  | *Given name, surname, e-mail, and telephone* |  |  |
|  | 1 Cabinet Regulation No. 523 of 5 November 2019, Regulations Regarding the Information System of State Information Resources, Systems, and Interoperability |  |  |

Abbreviations used in the form:

Development activity – the development activity of the State information system

ICT – information and communication technologies

Information system – State information system

Minister for Environmental Protection and Regional Development A. T. Plešs

**Annex 2**

Cabinet Regulation No. 597

31 August 2021

**Description of the Development Activity of the State Information System**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | **Authority** |  | *Sector* |  |
|  | *Authority – information system manager* |  |  |  |
|  |  |  |  |  |
| 2. | **Title of the development activity** |  | *VIRSIS No.* |  |
|  | *Title and VIRSIS1 identifier of the information system to be developed, if given* |  |  |  |
|  |  |  |  |  |
| 3. | **Short description of the content** |  |  |  |
| 3.1. | *Problem to solve (up to 2000 characters)* |  |  |  |
| 3.2. | *Main activities (up to 2000 characters for each activity, numbering them by sectioning in separate rows and providing the indicative financing for each of the activities)* |  |  |  |
| 3.3. | *Result to be achieved (up to 2000 characters)* |  |  |  |
| 4. | ***Impact on other information systems2*** |  | *VIRSIS No.* |  |
| 4.1. | *Information systems to be replaced, if any (also indicating information systems significantly affected by changes in interfaces). Each information system significantly affected is given one row. To indicate VIRSIS1 identifier* |  |  |  |
| 4.2. | *Data that will be received or transmitted to other information systems. Data is grouped into rows of information systems, indicating VIRSIS1 identifiers of the relevant information system* |  |  |  |
| 4.3. | *Information on the shared components and services to be developed (up to 500 characters for each by sectioning in separate rows. To indicate VIRSIS1 identifier for components, if given)* |  |  |  |
| 4.a | *Institutions with which the development activity needs to be agreed upon (Paragraph 7 of Cabinet Regulation No. \_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3)* |  |  |  |
|  |  |  |  |  |
| 5. | **Technological characteristics** |  | *Fulfilment of requirements* |  |
| 5.1. | ***Cybersecurity.*** *The person responsible for security management of information technologies, description of security provision and planned security checks, category of security of the information system in accordance with Cabinet Regulation No. 4424 (up to 2000 characters)* |  |  |  |
| 5.1.c | *Attestation of compliance of the information system with the requirements of Cabinet Regulation No. 4424* |  |  |  |
| 5.1.j | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.2. | ***Accessibility.*** *Description of the accessibility solution (up to 500 characters)* |  |  |  |
| 5.2.c | *Attestation of compliance of the information system with the requirements of Cabinet Regulation No. 4455* |  |  |  |
| 5.2.j. | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.3. | ***Opening of data.*** *Description of the set of data to be opened/published (up to 500 characters)* |  |  |  |
| 5.3.c1 | *Compliance with Sub-paragraph 1.1 of Annex to Cabinet Regulation No. 764 (publishing of generally accessible data)6* |  |  |  |
| 5.3.c2 | *Compliance with Sub-paragraphs 1.2 and 1.3 of Annex to Cabinet Regulation No. 764 (automation and regularity)6* |  |  |  |
| 5.3.j | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.4. | ***Circulation of data.*** *A short description of the storing of data and essential front-end interfaces (up to 1000 characters)* |  |  |  |
| 5.4.c1 | *Compliance with Sub-paragraph 2.2 of Annex to Cabinet Regulation No. 764 (the use of integrators)6* |  |  |  |
| 5.4.c2 | *Compliance with Sub-paragraph 2.3 of Annex to Cabinet Regulation No. 764 (ensuring the data accessibility)6* |  |  |  |
| 5.4.c3 | *Compliance with Sub-paragraph 2.4 of Annex to Cabinet Regulation No. 764 (API and their publishing)6* |  |  |  |
| 5.4.j | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.5. | ***Identification.*** *Description of the identification solution for information system users (up to 1000 characters)* |  |  |  |
| 5.5.c1 | *Compliance with Sub-paragraphs 3.1 and 3.2 of Annex to Cabinet Regulation No. 764 (the use of a national and qualified eID)6* |  |  |  |
| 5.5.c2 | *Compliance with Sub-paragraph 3.3 of Annex to Cabinet Regulation No. 764 (the use of SRDA ULM)6* |  |  |  |
| 5.5.c3 | *Compliance with Sub-paragraph 3.4 of Annex to Cabinet Regulation No. 764 (access to cross-border services)6* |  |  |  |
| 5.5.j | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.6. | ***Description of the technological architecture*** *(up to 2000 characters), including aspects of sharing, specifically listing shared services and components to be used* |  |  |  |
| 5.6.c1 | *Compliance with Sub-paragraphs 4.1 and 4.2 of Annex to Cabinet Regulation No. 764 (the use of EU and LV solutions)6* |  |  |  |
| 5.6.c2 | *Compliance with Sub-paragraph 4.5 of Annex to Cabinet Regulation No. 764 (the open code)6* |  |  |  |
| 5.6.c3 | *Compliance with Sub-paragraph 4.3 of Annex to Cabinet Regulation No. 764 (unlimited economic rights of an author)6* |  |  |  |
| 5.6.c4 | *Compliance with Sub-paragraph 4.4 of Annex to Cabinet Regulation No. 764 (shared use of components and services)6* |  |  |  |
| 5.6.c5 | *Compliance with Sub-paragraph 4.5 of Annex to Cabinet Regulation No. 764 (guidelines for the technological architecture)6* |  |  |  |
| 5.6.j | *Justification (not more than 500 characters) for not subjecting to requirements and for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 6. | **ICT infrastructure** |  |  |  |
| 6.1. | *A short description of the planned ICT infrastructure (up to 500 characters)* |  | *VIRSIS No.* |  |
| 6.2. | *Information on the planned service provider of the ICT infrastructure and the most essential services planned for use, also indicating VIRSIS1 object registration numbers if they are already identifiable and registered in VIRSIS1 (essential services divided in separate rows)* |  |  |  |
|  |  |  | *Date* |  |
| 6.3. | *Agreement of the ICT infrastructure on the technological architecture by the service provider (in accordance with Sub-paragraph 4.6 of Annex to Cabinet Regulation No. 764)5 and the planned infrastructure services* |  |  |  |
|  |  |  |  |  |
| 7. | **Justification, prerequisites, risks, and planned deadlines** |  |  |  |
| 7.1. | *Justification, including relation with the laws and regulations already adopted or planned, indicating their status and link to www.likumi.lv (up to 1000 characters)* |  |  |  |
| 7.2. | *Prerequisites that determine initiating the development activity and the risks that may affect its initiation or successful implementation (up to 1000 characters)* |  | *Date* |  |
| 7.3. | *Commencement of the planned development activity* |  |  |  |
| 7.4. | *Completion of the planned development activity – putting the solution into operation* |  |  |  |
| 8. | **Financing source and amount** |  | *EUR* |  |
|  | *Financing source and the planned amount (rounded up to thousand EUR)* |  |  |  |
|  |  |  |  |  |
| 9. | **Person drawing up the description of the development activity** |  | *Date* |  |
|  | *Given name, surname, e-mail, and telephone* |  |  |  |
|  |  |  |  |  |
|  | 1 Cabinet Regulation No. 523 of 5 November 2019, Regulations Regarding the Information System of State Information Resources, Systems, and Interoperability |  |  |  |
|  | 2 Information systems of State administration institutions (including local governments) |  |  |  |
|  | 3 Paragraph 7 of Cabinet Regulation No. \_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |
|  | 4 Cabinet Regulation No. 442 of 28 July 2015, Procedures for the Ensuring Conformity of Information and Communication Technologies Systems to Minimum Security Requirements |  |  |  |
|  | 5 Cabinet Regulation No. 445 of 14 July 2020, Procedures for the Institutions Posting Information on the Internet |  |  |  |
|  | 6 Cabinet Regulation No. 764 of 11 October 2005, General Technical Requirements of State Information Systems |  |  |  |
|  |  |  |  |  |

Abbreviations used in the form:

API – Application Programming Interface

Development activity – the development activity of the State information system

eID – electronic identification

EU – European Union

ICT – information and communication technologies

Information system – State information system

LV – Latvia

ULM – Unified Login Module

SRDA – State Regional Development Agency

c – compliance

ch – change

j – justification

a – agreement

Minister for Environmental Protection and Regional Development A. T. Plešs

**Annex 3**

Cabinet Regulation No. 597

31 August 2021

**Change Request for the Development Activity of the State Information Systems**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | **Authority** |  | *Sector* |  |
|  | *Authority – information system manager* |  |  |  |
|  |  |  |  |  |
| 2. | **Title of the development activity** |  | *VIRSIS No.* |  |
|  | *Title and VIRSIS1 identifier of the information system to be developed, if given* |  |  |  |
|  |  |  |  |  |
| 3. | **Short description of the content of the development activity** |  |  |  |
| 3.1. | *Problem to solve (up to 2000 characters)* |  |  |  |
| 3.2. | *Main activities (up to 2000 characters for each activity, numbering them by sectioning in separate rows and providing the indicative financing for each of the activities)* |  |  |  |
| 3.3. | *Result to be achieved (up to 2000 characters)* |  |  |  |
| 3.ch | *Attestation “not changed” or a short description and justification for changes (up to 500 characters)* |  |  |  |
| 4. | ***Impact on other information systems2*** |  | *VIRSIS No.* |  |
| 4.1. | *Information systems to be replaced, if any (also indicating information systems significantly affected by changes in interfaces). Each information system significantly affected is given one row. To indicate VIRSIS1 identifier* |  |  |  |
| 4.2. | *Data that will be received or transmitted to other information systems. Data is grouped into rows of information systems indicating VIRSIS1 identifiers of the relevant information system* |  |  |  |
| 4.3. | *Information on the shared components and services to be developed (up to 500 characters for each by sectioning in separate rows. To indicate VIRSIS1 identifier for components, if given)* |  |  |  |
| 4.ch | *Attestation “not changed” or a short description and justification for changes (up to 500 characters)* |  |  |  |
| 4.a | *Institutions with which the changes need to be agreed upon* |  |  |  |
|  |  |  |  |  |
| 5. | **Technological characteristics** |  | *Fulfilment of requirements* |  |
| 5.1. | ***Cybersecurity.*** *The person responsible for security management of information technologies, description of security provision and planned security checks, category of security of the information system in accordance with Cabinet Regulation No. 4424 (up to 2000 characters)* |  |  |  |
| 5.1.c | *Attestation of compliance of the information system with the requirements of Cabinet Regulation No. 4423* |  |  |  |
| 5.1.j | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.2. | ***Accessibility.*** *Description of the accessibility solution (up to 500 characters)* |  |  |  |
| 5.2.c | *Attestation of compliance of the information system with the requirements of Cabinet Regulation No. 4454* |  |  |  |
| 5.2.j. | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.3. | ***Opening of data.*** *Description of the set of data to be opened/published (up to 500 characters)* |  |  |  |
| 5.3.c1 | *Compliance with Sub-paragraph 1.1 of Annex to Cabinet Regulation No. 764 (publishing of generally accessible data)5* |  |  |  |
| 5.3.c2 | *Compliance with Sub-paragraphs 1.2 and 1.3 of Annex to Cabinet Regulation No. 764 (automation and regularity)6* |  |  |  |
| 5.3.j | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.4. | ***Circulation of data.*** *A short description of the storing of data and essential front-end interfaces (up to 1000 characters)* |  |  |  |
| 5.4.c1 | *Compliance with Sub-paragraph 2.2 of Annex to Cabinet Regulation No. 764 (the use of integrators)5* |  |  |  |
| 5.4.c2 | *Compliance with Sub-paragraph 2.3 of Annex to Cabinet Regulation No. 764 (ensuring the data accessibility)5* |  |  |  |
| 5.4.c3 | *Compliance with Sub-paragraph 2.4 of Annex to Cabinet Regulation No. 764 (API and their publishing)5* |  |  |  |
| 5.4.j | *Justification (not more 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.5. | ***Identification.*** *A description of the identification solution for information system users (up to 1000 characters)* |  |  |  |
| 5.5.c1 | *Compliance with Sub-paragraphs 3.1 and 3.2 of Annex to Cabinet Regulation No. 764 (the use of a national and qualified eID)5* |  |  |  |
| 5.5.c2 | *Compliance with Sub-paragraph 3.3 of Annex to Cabinet Regulation No. 764 (the use of SRDA ULM)5* |  |  |  |
| 5.5.c3 | *Compliance with Sub-paragraph 3.4 of Annex to Cabinet Regulation No. 764 (an access to cross-border services)5* |  |  |  |
| 5.5.j | *Justification (not more than 500 characters) for deviations, if any* |  |  |  |
|  |  |  |  |  |
| 5.6. | ***Description of the technological architecture*** *(up to 2000 characters), including aspects of sharing, specifically listing shared services and components to be used* |  |  |  |
| 5.6.c1 | *Compliance with Sub-paragraphs 4.1 and 4.2 of Annex to Cabinet Regulation No. 764 (the use of EU and LV solutions)5* |  |  |  |
| 5.6.c2 | *Compliance with Sub-paragraph 4.5 of Annex to Cabinet Regulation No. 764 (the open code)5* |  |  |  |
| 5.6.c3 | *Compliance with Sub-paragraph 4.3 of Annex to Cabinet Regulation No. 764 (unlimited economic rights of an author)5* |  |  |  |
| 5.6.c4 | *Compliance with Sub-paragraph 4.4 of Annex to Cabinet Regulation No. 764 (shared use of components and services)5* |  |  |  |
| 5.6.c5 | *Compliance with Sub-paragraph 4.5 of Annex to Cabinet Regulation No. 764 (guidelines for the technological architecture)5* |  |  |  |
| 5.6.j | *Justification (not more than 500 characters) for not subjecting to requirements and for deviations, if any* |  |  |  |
| 5.ch | *Statement “not changed” or a short description and justification for changes (up to 500 characters)* |  |  |  |
|  |  |  |  |  |
| 6. | **ICT infrastructure** |  |  |  |
| 6.1. | *A short description of the planned ICT infrastructure (up to 500 characters)* |  | *VIRSIS No.* |  |
| 6.2. | *Information on the planned service provider of the ICT infrastructure and the most essential services planned for use, also indicating VIRSIS1 object registration numbers if they are already identifiable and registered in VIRSIS1 (essential services divided in separate rows)* |  |  |  |
|  |  |  | *Date* |  |
| 6.3. | *Agreement of the ICT infrastructure on the technological architecture by the service provider (in accordance with Sub-paragraph 4.6 of Annex to Cabinet Regulation No. 764)4 and the planned infrastructure services* |  |  |  |
| 6.ch | *Attestation “not changed” or a short description and justification for changes (up to 500 characters)* |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 7. | **Justification, prerequisites, risks, and planned deadlines** |  |  |  |
| 7.1. | *Justification, including relation with laws and regulations already adopted or planned, indicating their status and link to www.likumi.lv (up to 1000 characters)* |  |  |  |
| 7.2. | *Prerequisites that determine initiating the development activity and the risks that may affect its initiation or successful implementation (up to 1000 characters)* |  | *Date* |  |
| 7.3. | *Commencement of the planned development activity* |  |  |  |
| 7.4. | *Completion of the planned development activity – putting the solution into operation* |  |  |  |
| 7.ch | *Attestation “not changed” or a short description and justification for changes (up to 500 characters)* |  |  |  |
| 8. | **Financing source and amount** |  | *EUR* |  |
|  | *Financing source and the planned amount (rounded up to thousand EUR)* |  |  |  |
|  |  |  |  |  |
| 8.ch | *Statement “not changed” or a short description and justification for changes (up to 500 characters)* |  |  |  |
| 9. | **Person drawing up the description of the development activity** |  | *Date* |  |
|  | *Given name, surname, e-mail, and telephone* |  |  |  |
|  |  |  |  |  |
|  | 1 Cabinet Regulation No. 523 of 5 November 2019, Regulations Regarding the Information System of State Information Resources, Systems, and Interoperability |  |  |  |
|  | 2 Information systems of State administration institutions (including local governments) |  |  |  |
|  | 3 Cabinet Regulation No. 442 of 28 July 2015, Procedures for the Ensuring Conformity of Information and Communication Technologies Systems to Minimum Security Requirements |  |  |  |
|  | 4 Cabinet Regulation No. 445 of 14 July 2020, Procedures for the Institutions Posting Information on the Internet |  |  |  |
|  | 5 Cabinet Regulation No. 764 of 11 October 2005, General Technical Requirements of State Information Systems |  |  |  |
|  |  |  |  |  |

Abbreviations used in the form:

API – Application Programming Interface

Development activity – the development activity of the State information system

eID – electronic identification

EU – European Union

ICT – information and communication technologies

Information system – State information system

LV – Latvia

ULM – Unified Login Module

SRDA – State Regional Development Agency

c – compliance

ch – change

j – justification

a – agreement

Minister for Environmental Protection and Regional Development A. T. Plešs

**Annex 4**

Cabinet Regulation No. 597

31 August 2021

**Notice on the Closure of the Development Activity of the State Information System**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | **Authority** |  | *Sector* |  |
|  | *Authority – information system manager* |  |  |  |
| 2. | **Title of the development activity** *and VIRSIS1 object registration numbers of the information system to be developed* |  | *VIRSIS No.* |  |
|  | *Objects developed within the development activity (including information system and its components registered in VIRSIS1) indicated in separate rows, also indicating given VIRSIS1 object registration numbers* |  |  |  |
| 3. | **Reference to the current version for the description of the development activity** |  | *Date* |  |
|  | *Development activity implemented according to the description version submitted to MoEPRD:* |  |  |  |
|  |  |  |  |  |
| 4. | **Person drawing up the notice on the closure of the development activity** *(given name, surname, e-mail, and telephone)* | *Date* |  |
|  |  |  |  |  |
|  | 1 Cabinet Regulation No. 523 of 5 November 2019, Regulations Regarding the Information System of State Information Resources, Systems, and Interoperability |  |  |  |

Abbreviations used in the form:

Development activity – the development activity of the State information system

Information system – State information system

MoEPRD – the Ministry of Environmental Protection and Regional Development

Minister for Environmental Protection and Regional Development A. T. Plešs